



P. RAMI REDDY MEMORIAL COLLEGE OF PHARMACY

44/35-1, Prakruthi Nagar, Utukur, Kadapa – 516 003 A.P.

Approved by AICTE & PCI, New Delhi, Recognised by Govt. of A.P.

Affiliated to JNTUA, Ananthapuramu. Recognised U/S 2(f) & 12(B) of UGC Act, 1956.

ACADEMIC YEAR 2021 - 2022

S. No.	Name of the Capacity Enhance and Skill Enhancement Programme	Date of Implementation
01	A four day work shop database used in Research and development	21.03.2022 To 25.03.2022
02	Non-Verbal Communication, Speaking and Communication in Professional Settings	22.02.2022 To 24.02.2022
03	Time Management	03.01.2022
04	Presentation and public speaking skills	21.12.2021 To 24.12.2021



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Date: 27.12.2021

REPORT

Program title : **Presentation and Public Speaking Skills**
Date : 21.12.2021 To 24.12.2021
Time : 10.00 AM to 1.00 PM

Resource person details

Name of speaker : Dr. S. Adi Narayana Reddy
Designation : Associate Professor
Place : Yogi vemana University, Kadapa, Andhra Pradesh.
Contact details : 9491310368

The primary goal of the session was to enhance students' communication abilities and bolster their confidence in public speaking.

Day 1 focused on introducing the significance of effective public speaking and understanding audience analysis.


Day 2 emphasized crafting compelling presentations, including structuring coherent introductions and persuasive conclusions, along with the effective use of visual aids.

Day 3 concentrated on mastering non-verbal communication, such as body language, voice modulation, and eye contact. Techniques for managing nervousness and building self-confidence were also taught.

Day 4 provided an opportunity for participants to showcase their newly acquired skills by delivering prepared presentations, followed by constructive feedback from peers and facilitators.

The session was well-received by students from various disciplines, and their presentation and public speaking abilities showed notable improvement by the end of the workshop. This workshop has successfully equipped participants with essential communication skills for their academic pursuits and future professional endeavors.


PROGRAM COORDINATOR


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DATE: 26.02.2022

REPORT

Program title : Non-Verbal Communication, Speaking, and
Communication in Professional Settings.

Date : 22.02.2022 to 24.02.2022

Time : 3:00 PM To 5:00 PM

Resource person details

Name of speaker : Mrs. PAM. Sucharitha

Designation : Associate Professor and HOD,
Department of Pharmacognosy

Place : P. Rami Reddy Memorial College of Pharmacy

Contact details : 88851 14484

Introduction:

A dynamic session on Non-Verbal Communication, Speaking, and Communication in a Professional Setting was conducted at PRRM college of pharmacy. The objective was to equip students with essential skills for effective communication in both academic and professional contexts.

Session Highlights:

Non-Verbal Communication: Students learned the significance of body language, facial expressions, and gestures in conveying messages accurately. Practical exercises helped them recognize and utilize non-verbal cues effectively.

Speaking Skills: Participants honed their public speaking abilities, focusing on voice modulation, articulation, and confidence-building techniques. They practiced delivering speeches, receiving constructive feedback.

Professional Communication: The importance of clear and concise communication in the workplace was stressed. Topics included email etiquette, active listening, and conflict resolution strategies.

The interactive nature of the session engaged students actively. Role-playing and group discussions allowed them to apply their newfound skills.

The session successfully empowered students with **vital communication skills applicable to academic and professional settings**. Such initiatives align with our college's commitment to holistic education and skill development. Programme ended with vote of thanks to the resource person.

R. Manohar
PROGRAM COORDINATOR

S. Srinivas
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Date: 04.012022

REPORT

Program title : Time Management
Date : 03.01.2022
Time : 10.00 AM to 1.00 PM

Resource person details

Name of speaker : Balayogi Swamiji
Designation : Motivational Speaker and Mythologist
Place : Chinmaya Mission
Contact Number : 8309012539

The primary aim of this session was to equip students with essential skills and strategies to effectively utilize their time, enhance productivity, and maintain a healthy work-life balance. The session began by defining time management and its significance in academic and personal success.

- Students were guided to identify common time-wasting activities and habits that hinder productivity.
- The importance of setting clear goals and prioritizing tasks to optimize time utilization was emphasized.
- Various time management tools, such as to-do lists, calendars, and task organizers, were introduced.
- Strategies to overcome procrastination and improve task initiation were discussed.
- Students were encouraged to develop personalized study schedules to manage academic commitments effectively.
- Time blocking methods were explained to allocate specific time slots for different tasks and activities.
- Techniques to minimize distractions and maintain focus during study and work were shared.
- The session emphasized the importance of maintaining a balance between academic pursuits and personal life to avoid burnout.

The "Time Management" session provided valuable insights and practical tools to help students manage their time efficiently. Participants gained a better understanding of how to prioritize tasks, overcome procrastination, and maintain a balanced lifestyle.


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DATE: 26.03.2022

REPORT

Program title : A Four Day workshop Database Used in Research and Development

Date : 21.03.2022 to 25.03.2022

Time : 30.00 PM to 5.00 PM

Resource person details

Name of speaker : Dr. D. Vasavi Devi

Designation : Associate Professor, Department of pharmaceutical Analysis.

Place : P. Rami Reddy Memorial College of Pharmacy College,
Kadapa.

Contact details : 9494230364

The session delivered the valuable information pertaining to databases used in clinical research and development


The topics covered in session are:

- ✓ Databases of extraction of information.
- ✓ Understanding the role of databases in advancing clinical research.
- ✓ Proficiency in designing and implementing databases for clinical research purposes.
- ✓ Knowledge of data management techniques and analysis tools.
- ✓ Awareness of emerging trends and ethical considerations in clinical research databases.
- ✓ Data bases used in writing of manuscripts.
- ✓ Reference management.

This session provided valuable information to the students for future endeavors. This workshop shown resounding success. By the end feedback is collected from the participants positively.

Finally, session concluded with vote of thanks to Resource person by the program co-ordinator.


PROGRAM COORDINATOR


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